**CS1 – Actuarial Statistics – Paper A – Assessment Instructions.**

The below instructions are to be followed for the completion of the CS1A paper.

1. Use a new Microsoft word document to type your answers. All questions must be answered in the same document.
2. Do not include your name within the document.
3. Mark allocations are shown in brackets.
4. Attempt all questions, beginning your answer to each question on a new page in the Word document. Each question must be clearly labelled with the question number and part number where applicable.
5. Candidates **DO NOT** need to include any workings for multiple-choice questions. One, and only one, answer option should be included in the Word document for each multiple-choice question. Partial marks will **NOT** be awarded for candidates’ workings.
6. Candidates **MUST** include workings for all numerical questions that are not multiple-choice. If you miss any of the calculations steps or do not provide sufficient formulae or information for the examiners to assess how your answer was determined, then full marks may not be awarded.
7. Candidates should type their workings and answers into the Word document using standard keyboard typing. Candidates **DO NOT** need to use notation that requires specialised equation editing e.g. the “Equation Editor” functionality in Word.
8. You must not upload your submission in any other format than the ones listed in the [April 2021 examinations handbook.](https://www.actuaries.org.uk/system/files/field/document/Exams%20Handbook%20April%202021%20v2.1_0.pdf) For example PDF, JPEG, etc.
9. Any stored data and/or programs facilities must be cleared before any calculator is used.
10. Your Word document **MUST NOT** contain links to any other documents.
11. Please ensure that you regularly save your exam work.
12. Once the examination has been completed, save the file using the following naming convention: Your ARN\_Subject\_April 2021.
13. Candidates are responsible for ensuring they read and understand the [Assessment Regulations](https://www.actuaries.org.uk/system/files/field/document/IFoA_Assessment_Regulations_FellAssoc_202101.pdf) before attempting the assessment.
14. The Word document must be uploaded to the online platform, at the end of the examination and within the allocated timeframe. You are prohibited to continue working on your script after the end of the examination and must begin the document upload immediately. If you experience any issues then please contact the Assessment team at 0044 (0) 1865 268 873. Failure to do so could result in your script not being marked.